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ILM Level 5 Award in Management

What is it and who is it for?

The ILM Level 5 Award in Management is for anyone that has a practical interest in developing their managerial skills. Ideally, delegates will be aspiring middle managers and current middle managers with little formal training.

The aim of the ILM Level 5 Award in Management is to give you the knowledge and expertise to become a highly credible middle manager. It offers you a combination of practical management ideas and activities that improve the way you work with your team.

What is covered?

The emphasis is on practical application of core models and theory, including:

- Understanding the Management Role
- Managing Individual Development
- Leading Innovation & Change
- Managing for Efficiency & Effectiveness

You will be provided with comprehensive learning materials and encouraged to undergo further personal research into each subject in order to develop your knowledge base.

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What's in it for you?

The programme is all about developing your management skills and it can transform the management experience for you and your team.

“The upshot is that the team are coming up with really creative ways of working and they seem to be really excited about the process, as am I. It is so much more rewarding for everyone and has reminded me how good this can be. Levels of accountability are much higher in the team and everyone seems to be enjoying the process much more.”
National Portrait Gallery



Furthermore, the ILM Level 5 Award in Management is accredited by the Institute of Leadership and Management (ILM). The ILM is the largest accrediting body for management qualifications in Europe and you will be gaining a qualification that is recognised internationally – and that can serve as a foundation for further management qualifications.

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Here is an example of a programme currently being delivered:

Day	ILM Module	Content Summary
One	Understanding the management role	<ul style="list-style-type: none"> • Introduction to the programme • Levels of management and associated roles and responsibilities within organisation • The management task, including planning, organising, motivating and controlling • Management vs. leadership • Effective communication and influence: behavioural versatility and the “Colours” communication model
Two	Understanding the management role	<ul style="list-style-type: none"> • Management style • Listening skills • Principles and skills of Assertiveness • Self-awareness and EQ • The Leadership Challenge • Issue Assignment 1
Three	Managing Individual Development	<ul style="list-style-type: none"> • Organisational and individual awareness • Identifying needs – objectively and fairly • Learning interventions: what, where and when? • Learning styles: definition and application • Coaching: principles, models and application
Four	Managing Individual Development	<ul style="list-style-type: none"> • Situational Approach: development levels and skill/will • Coaching continued: models and application • Documentation and recording • Effective induction • Evaluation of training: five levels • Issue Assignment 2
Five	Leading Innovation & Change	<ul style="list-style-type: none"> • Leadership and Change: constructive chaos • Leading through change: core principles • The human factor: the Transition Curve • Six Thinking Hats • Case study
Six	Managing for Efficiency & Effectiveness	<ul style="list-style-type: none"> • Strategic direction: Vision and Mission • Russian dolls: target cascade • SMART Objectives • Control Loop – definition and application • Negotiation: skills and principles
Seven	Managing for Efficiency and Effectiveness; Stress & Conflict Management	<ul style="list-style-type: none"> • The value of time • Time quadrants, time traps and best practice • Covey Circles • Stress: causes, cost, implications • Minimising stress: avoidance, tolerance and management • Issue Assignment 3; agree deadlines and certification process